

Typically, Procedures are Not Used Because...

Accuracy	<ul style="list-style-type: none"> • Content is out of date and unreliable • Content is incorrect or wrong • Does not reflect the work as done
Practicality	<ul style="list-style-type: none"> • Job would not be finished on time if followed • Makes the job more difficult • Not workable in practice, too restrictive • Takes too long
Optimisation	<ul style="list-style-type: none"> • Operators usually find a better way of doing the job • Does not describe the best way to carry out the work
Presentation	<ul style="list-style-type: none"> • Difficult to navigate • Difficult to know which is the right procedure • Too complex and difficult to follow • Old format, poor quality images • Too small, difficult to read on screen
Accessibility	<ul style="list-style-type: none"> • Not aware procedure exists • Difficult to locate the right procedure • Difficult to access online systems
Policy	<ul style="list-style-type: none"> • Lack of understanding as to why procedures are necessary • Unclear policies on when procedures should be used
Usage	<ul style="list-style-type: none"> • Operators prefer to rely on their own skills and experience • Operators assume they know what is in the procedure • Experienced people don't need them • People resent being told how to do their job